



15th November, 2021

- NOTICE -

- Teachers and students are hereby informed that based on the Govt. GR. Sakrina2021/ Pra.Kra.6 /Vishi -3 dated 13th. Oct 21 and instructions received from the University through Vice chancellor meeting held on 15th October, 2021, **regular classes for all degree students who have been vaccinated even with one vaccine dose have to be taken as per the timetable.** The timetable has been designed keeping in mind the mandate that students ideally will remain seated in one classroom for most of their lectures throughout the day, such that one student is seated per bench. The class teachers and students are requested to follow social distancing practices.
- Students below/ or of the age of 18 yrs who are not eligible to get vaccinated will attend the lectures through the online mode till further instructions are received from the Govt.
- For FY class, lectures will continue for Semester 1 while for Sy and Ty class term 2 i.e Semester 4 and 6 will commence.
- **All teachers should at least be vaccinated with one dose, and have to report for their duty in the campus compulsorily.** Those who have not submitted their vaccination certificate have to submit their complete or first vaccination certificate on 20th November, 2021 in the college office to Mr. Rajendra Mali, Sr. Clerk. Teachers who have not been vaccinated need to submit a RT-PCR test certificate not older than 72 hrs or Rapid antigen test certificate not older than 24 hrs.
- **To enable effective social distancing during the offline lecture/practicals, the all classes will be divided into two batches. Students with initial roll Nos (first half) will attend their lectures offline every Monday, Wednesday and Friday. During these days the remaining students with roll nos of the second half will attend the same lectures through the online mode.**
- Similarly on Tuesdays, Thursdays and Saturdays students allotted with the second half roll nos will attend the offline classes while those allotted with the initial half roll nos will attend in the online mode.

e.g. for a class of FY having a strength of 120 students attending lectures will be as follows

Roll nos	Attending classes on Monday, Wednesday, Friday	Attending classes on Tuesday, Thursday Saturday
1 to 60	offline	online
61 to 120	Online	Offline

- All teachers will take their lectures both online and offline simultaneously **from College Campus** only seated in the respective classroom /laboratories as per the time table displayed.
- Teachers will log in students attendance attending both via online and offline on teach us app only.

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- During the first offline lectures conducted for the class, teachers will
 - A. Assess the vaccination status of the students and make a note of their status.**
 - B. Make a note of the status of consent letter duly signed by their parents** stating that they have no objection of their ward attending the regular offline classes held within the college premises. This letter will have to be brought at all times and shown to security while entering the campus.
 - C. Make a note of the status of letter of undertaking** by the students stating that they will follow the standard operating procedures and instructions given by the Govt/UGC for resuming at workplaces and institutions failing which the college has the right to remove him from campus

The consolidated status of all your students in your department thus noted will be submitted to Mr. Rajendra Mali, Sr. Clerk by the Co-ordinators latest by 20th November, 2021 as it needs to be submitted to Jt Director office.

- All students and teachers entering the campus must mandatorily follow the Govt. SOP /instructions given for reopening of educational institutions, which includes:
 - a. Thermal screening at entry point
 - b. Compulsory use of Face mask at all times
 - c. Regular sanitization and hand disinfection
 - d. Safe Respiratory practices (NO SPITTING, IT WILL TREATED AS AN OFFENCE)
 - e. Limited movement within the campus (restriction of entry in designated NO ENTRY areas)
 - f. Maintaining 6 feet distance at all times
 - g. ABSOLUTE NO CROWDING OR AGGREGATION WITHIN THE CAMPUS
 - h. Download Aroyga Setu app so that vaccination certificate can be displayed as and when required
 - i. Maintaining all classrooms with room temp between 24 to 30C and humidity of 40to 70%
 - j. **No teacher/students shall enter the campus if they are feeling unwell**
 - k. **Co-ordinators will depute lab attendants and assistants to sanitize their department / laboratory at the end of every day.**

Departments can conduct practicals similar to that of lectures i.e half of the students within the practical class who are attending offline lectures on Monday, Wednesday , Friday will also attend the practicals offline while those scheduled to attend the lectures online on these same days will attend the practicals in online mode and vice versa.

Teachers will schedule their practicals during the time allocated in the time table taking care to see that social distancing, with one student per table is attained.


Dr. A. Kapoor
Principal.