



SHRI VILE PARLE KELAVANI MANDAL's
USHA PRAVIN GANDHI COLLEGE OF ARTS, SCIENCE & COMMERCE
 Bhakti Vedanta Swami Marg, North-South Road No. 1
 Juhu Scheme, Vile Parle (West), Mumbai 400 056.
 NAAC Accredited "A" Grade
 Email : info@upgcm.ac.in Website: www.upgcm.ac.in



05th August 2021

ADMISSION NOTICE – I (2021 - 2022)

FIRST YEAR B.M.S. /B.A (MMC) former B.M.M./ B.A (FTNMP) & B.Sc.(I.T.) SCHEDULE OF ADMISSION PROCESS

(As per Circular No. Enrol./Elg./Admission (2021-22)/373 / of 2021 dated 04th August, 2021)

STEP.1	Thursday, 05/08/2021 to Saturday, 14/08/2021	SUBMISSION OF PRE-ADMISSION ONLINE ENROLMENT FORM. On University of Mumbai website (<u>Mandatory</u>) On-line application form is available on mum.digitaluniversity.ac	
STEP.2	Thursday, 05/08/2021 to Saturday, 14/08/2021	SUBMISSION OF COLLEGE ON-LINE ADMISSION FORM ON THE UPG COLLEGE WEBSITE: www.upgcm.ac.in College form admission link : http://svkmepndbci.svkm.ac.in:50000/irj/portal	
Tuesday, 17/08/2021		11.00 a.m.	FIRST MERIT LIST
Wednesday, 18/08/2021, To Wednesday, 25/08/2021		9.30 a.m. to 1.00 p.m.	I. Take Print out of UPG College Form after your Name appears in the UPG College Merit List. II. Submission of UPG College Admission Form (Print Out) Along with Documents as per ADMISSION NOTICE - II & <u>U.O.M. Undertaking Form</u> . III. Verification of Documents In College Premises IV. After Verification of documents, Payment of Fees Online For Confirmation of Your Admission
Wednesday, 25/08/2021		7.00 p.m.	SECOND MERIT LIST
Thursday, 26/08/2021 To Monday, 30/08/2021		9.30 a.m. to 1.00 p.m.	I. Take Print out of UPG College Form after your Name appears in the UPG College Merit List. II. Submission of UPG College Admission Form (Print Out) Along with Documents as per ADMISSION NOTICE - II & <u>U.O.M. Undertaking Form</u> . III. Verification of Documents In College Premises IV. After Verification of documents, Payment of Fees Online For Confirmation of Your Admission
Monday, 30/08/2021		7.00 p.m.	THIRD MERIT LIST
Wednesday, 01/09/2021 To Saturday, 04/09/2021		9.30 a.m. to 1.00 p.m.	I. Take Print out of UPG College Form after your Name appears in the UPG College Merit List. II. Submission of UPG College Admission Form (Print Out) Along with Documents as per ADMISSION NOTICE - II & <u>U.O.M. Undertaking Form</u> . III. Verification of Documents In College Premises. IV. After Verification of documents, Payment of Fees Online For Confirmation of Your Admission

Please note:

- A. For Technical support while filling up pre-enrolment form of University Of Mumbai (U.O.M.) website: - mum.digitaluniversity.ac. The Helpline Numbers are available on the same website.
- B. Technical support for SAP and SVKM COLLEGE's user access related queries e-mail to sapbasis@svkm.ac.in
- C. For admission and documents related queries FYUPGadmission@upgcm.ac.in

Important Information :

1. As per U.O.M. notification every candidate admitted to degree course in constituent / affiliated college / recognized institution, conducting the course, will have to register himself/herself with the University of Mumbai mandatorily through on-line procedure.
2. No forms will be accepted after the prescribed date and time.
3. Candidate whose name appear in the respective merit list, has to take the print of UPG College Admission form before coming for the document verification process as per the schedule mentioned above.
4. Name on Merit List does not ensure admission. Any discrepancy found in the required documents and / or information supplied by the candidate automatically cancels the name from the merit list. Further, the candidate will not be considered for admission in subsequent lists.

Dr. A. Kapoor
Principal.



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05th August, 2021

ADMISSION NOTICE - II (2021 - 2022) COMMON ADMISSION PROCESS

UPG College, NM College & Mithibai College (Autonomous)
FIRST YEAR B.M.S. /B.A (MMC) former B.M.M./ B.A (FTNMP) & B.Sc.(I.T.)
SCHEDULE OF ADMISSION PROCESS

(As per Circular No. Enrol./Elg./Admission (2021-22)/373 / of 2021 dated 04th August, 2021)

1. SUBMISSION OF PRE-ADMISSION ONLINE ENROLMENT FORM.

University of Mumbai on-line application link will be available from 05th August, 2021 on mum.digitaluniversity.ac

2. SUBMISSION OF UPG COLLEGE ONLINE FORM.

A. Click on the UPG College Website. www.upgcm.ac.in. Please create a **new Login Id for UPG College** for First year admission process. Through this login id, you will be to apply for multiple courses & categories within SVKM Colleges under Mumbai University. Applicant will require only **ONE** user ID to select or fill their preferences amongst SVKM Colleges Course wise and Category wise.

Every applicant while filling their form course wise (BMS, BMM, BSC IT, BA(FTNMP)) and category wise (Open, Gujarati Minority, **PH*** and Other Reservation) has to carefully select or specify their preferences amongst SVKM Colleges. College-wise Merit List will be displayed as per the schedule mentioned in Admission Notice I on the college notice board as well as on the college website. Admission will be based on the merit list of individual colleges.

PH* (Physically Handicapped) As per circular no. Special cell/2/2008 dated 25th January 2008.

Please note no Changes will be entertained after submission of online forms and payment of Application fees.

Please ensure that the email ID provided by you is authentic and operational. The same will be used to send important Information / announcements. In-case of incorrect email ID provided, the college will not be responsible for any non-delivery of above information. Kindly note the name of student in the admission form, should appear as in the XIIth Marksheets.

B. Application will be considered for merit list only after submission of **On-line payment of Rs. 100 + Rs. 18 G.S.T. + Applicable Bank Charges** within prescribed date & time. Those applicants who are making on-line payment are not required to submit any documents related to admission to college. **All applicants are required to submit necessary documents only if their name appears in the merit list as per schedule mentioned in Admission Notice - I.**

3. Verification of Application FORM

- A. Applicants whose name appear in the merit list, will be required to again logon to the UPG College website or SAP Portal to take printout of UPG College Admission Form (Final Admission Form), by using the **same Login Id**, before coming for Document verification as per schedule of admission Notice I.
- B. Applicants have to come with hard copies of completed online application form along with the **relevant necessary documents** for verification process. Only verified applicants will be eligible to pay the fees via online banking as per schedule mentioned in admission Notice I. Please note fees will not be accepted by ineligible applications.

4. Name on Merit List does not ensure admission. Any discrepancy found in the required documents and/or information supplied by the candidate automatically cancels the name from the merit list. Further, the candidate will not be considered for admission in subsequent lists.

5. **Foreign National / NRI / PIO** applicants should apply **only** through **Single Window System** of University of Mumbai as per the circular available on University website (www.mu.ac.in). These students are not eligible to apply on college website.

6. Diploma / IB applications applying for ;

- A. **BMS** course -the applicant should apply **under Diploma / IB category in open category only**.
- B. For **B.A (MMC) former B.M.M., B.A (FTNMP) & B.Sc.(I.T.)** courses - the applicant should apply subject wise in Arts, Commerce & Science streams in Open Category and / Or Gujarati / Physically Handicapped/ Sports categories whichever eligible.

7. Jammu & Kashmir Students need to apply on UPG College website as well as they have to procure a letter from concerned Government authority during the admission process.

8. List of documents required to be submitted at the time of admission:

- A. **Mumbai University Course-wise Pre-enrolment form for UPG College - Submission copy for the respective course.**
- B. **Duly filled hard copy of UPG College admission form. (only if your name appears in the merit list)**

C. Other required documents for all categories:

I) Maharashtra Board Students

- i. Original and two self-attested copies of HSC.
- ii. Original and two self-attested copies of HSC College Leaving Certificate.

II) Other than Maharashtra Board Students

- i. For applicants other than Maharashtra Board and Foreign board (**except CBSE**), Original and two self-attested copies of the Verified Letter / Stamped Marksheet.
- ii. Migration, Passing Certificate, Transfer Certificate.

III) International Board (IB) / Cambridge Board

- i. Foreign board students have to submit Original and two self-attested copies of the Verified Letter / Stamped Marksheet from their Board.
- ii. Migration, Passing Certificate, Transfer Certificate from their respective Board.
- iii. And Prima Facie Eligibility from University of Mumbai.

IV) Common documents for all students

- i. One self-attested copy of SSC / Equivalent Marksheet.
- ii. Gap Certificate (if applicable).
- iii. Two recent photographs.
- iv. One self-attested copy of Aadhar Card
- v. Proof of residence - Photocopy of ration card / telephone bill / electricity bill.
- vi. Caste Certificate mandatory of S.C./S.T./D.T./N.T./O.B.C. candidate (wherever applicable).

D. If applied in Minority Category - Linguistic Gujarati Minority.

1. In addition to A, B, C & D mentioned above.
2. Gujarati Minority Proof (ANY ONE of following document)
 - i. Vasti Pathrak with the name of the applicant and family members.
 - ii. SSC Marksheet of the applicant showing Gujarati as language opted.
 - iii. Certificate of caste on the letter head having registration no. of the society.
 - iv. If mother is Gujarati her marriage certificate is the additional proof required.
 - v. Affidavit stating that candidate belongs to Gujarati Speaking Community.

E. If applied for - Other Reservation Category:

1. In addition to A, B, C & D mentioned above.
2. **Physically Handicap** (Certificate from Government Hospital). As per circular no. Special cell/2/2008 dated 25th January 2008.
3. i) Ward of Central / State Govt. Employee's (transfer cases) / ii) Ward of Servicemen & Ex-Servicemen Employees / iii) Ward of Freedom Fighter / iv) Widow / Divorce female student. (Relevant documents required).
4. Sports & Cultural Category - Certificate of Participation in State / National / International level of **last two preceding years only are applicable**.

F. For Diploma / IB or Cambridge Board Applicants

i) **IB Diploma** students has to secure a minimum of 24 credits and has passed a minimum of 3 subjects at the Higher Level (HL) and 3 subjects at Standard Level (SL) to be eligible for admission.

ii) **Cambridge Board** students' eligibility for admission is as follows:

Arts and Commerce: 2/3 Advance Level Subjects (A Level)

Science Courses: 2/3 Advance Level Subjects (A Level) From Science Group

In addition to above it is necessary to have minimum 5 Subjects including English in GCE/IGCSE/GCSE/Ordinary (O Level) examination.

a. In addition to A, B, C & D mentioned above.

b. **Prima facie eligibility** issued by University of Mumbai for the course.

G. Admission will be confirmed if the applicant fulfills all the eligibility criteria requirements as prescribed by Mumbai University. The student will be informed about the requirement by the college office, as and when received from Mumbai University. The student is required to submit all relevant information / documents as prescribed by College or Mumbai University within the stipulated time period. Failing which admission can be considered null & void.

H. Admission to the First Year Courses is strictly based on the merit of the marks of the applicants. Once the name of the applicant appears in the merit list, the applicant will have to confirm the admission by paying the stipulated fees **within the time frame prescribed**, failing which the applicant will lose his/her chance of admission.

I. No student from the earlier merit list will be admitted after the stipulated time period and/or display of the subsequent merit list.

J. Please note Learning Disability students cannot apply under physical handicap category (PH*) As per circular no. Special cell/2/2008 dated 25th January 2008.

Dr. A. Kapoor
Principal