

ADMISSION GUIDELINES

Admission is purely on merit and is subject to availability of seats as per the directions issued by University of Mumbai and Government of Maharashtra from time to time. A transparent admission procedure is followed strictly based on the standard norms and on intra se merit. Any modification in admission guidelines will be notified on the college notice board as well as college website www.upgcm.ac.in at the time of admission. The Management or the college does not accept any donation or capitation fee for admission to any course offered by the college. The public is cautioned not to fall prey to any misleading information regarding admission in the college against donation.

SUBMISSION OF APPLICATION FORM FOR ADMISSION

College will be conducting the admission procedure through its own On-line system ONLY. A detailed notice regarding admission schedule, on-line application will be available on college website www.upgcm.ac.in and as well as college notice board. For Minority / Open Merit Seats : The applicants, shall submit separate printed copy of duly filled

on-line application form with the generated application number on the form along with the necessary documents and a fee of Rs. 100/- [Rupees One Hundred Only] at the college office on or before 12.30 p.m. (sharp) of the last day of submission as given in Admission schedule. The details of Admission schedule is available on the college website and on the college notice board. No further correspondence will be made with the candidates. It shall be the responsibility of the candidates to see the notices and merit lists displayed on the college notice boards and website as scheduled. No. excuses of ignorance regarding procedure will be entertained or accepted, if a candidate misses an opportunity.

ELIGIBILITY

A candidate for being eligible for admission to the three years' integrated courses must have passed the H.S.C. Examination (Arts, Science & Commerce) of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune or its equivalent examination.

ELIGIBILITY FOR B.M.S :

O.3941 :- "A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its

equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt)”.

No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science stream at 12th Standard level. The stream wise weightage to be given is as under :-

Stream	Commerce	Arts	Science	Diploma in Engineering and other
Percentage	45%	25%	25%	5%

The applications are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.

- a. The merit list is to be prepared and displayed stream wise.**
- b. In case if no applications are received under the “Diploma in Engineering and Other Category” or if the seats remain vacant in “Diploma in Engineering and Other Category” after all the merit lists/forms are exhausted, the vacant seats must be transferred to Commerce Stream.**
- c. In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.**

- d. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.
- e. Step (d) be repeated for the subsequent merit lists till the forms are exhausted or the final merit list is displayed, whichever is earlier.

ELIGIBILITY FOR B.M.M :

O.5206 :- A candidate for being eligible for admission to the Degree course in Bachelor of Mass Media shall have passed XII th Std. examination of Maharashtra Board of Higher Secondary Education or its equivalent from the Science, Arts or Commerce Stream.

No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science stream at 12th Standard level. The stream wise weightage to be given is as under :-

Stream	Arts	Commerce	Science
Percentage	50%	25%	25%

The applications are to be accepted and processed by the

colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.

- a. The merit list is to be prepared and displayed stream wise.
- b. In case if not application is received from any stream, the vacant seats are to be distributed equally between the two streams only.
- c. After the first merit list is displayed, if any seat allotted to one stream remains vacant, the same shall be distributed equally between the remaining two streams. In case is vacancy in one stream is of single/odd number of seats, the single seat is to be allowed to the Arts Stream. In case if no application is available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream.
- d. Step (c) be repeated for the subsequent merit lists till all the forms are exhausted of the final merit list is displayed, whichever is earlier.

ELIGIBILITY FOR B.Sc.(Information Technology):

O.5051 :-

- a. A candidate for being eligible for admission to the degree course of Bachelor of Science – Information Technology, shall have passed XII standard examination of the Maharashtra Board of Higher Secondary Education or it's equivalent with Mathematics and Statistics as one of the subject and should have secured not less than 45% marks in aggregate for open category and 40% marks in aggregate in case of reserved category candidates.
- b. Candidate who have passed Diploma (Three years after S.S.C. Xth Std.) in Information Technology / Computer Technology / Computer Engineering /

Computer Science / Electrical, Electronics and Video Engineering and Allied Branches / Mechanical and Allied Branches / Civil and Allied Branches of are eligible for direct admission to the Second Year of B.Sc.(I.T.) degree course.

However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body, Minimum marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates. OR Candidate with post HSC-Diploma in Information Technology/Computer Technology / Computer Engineering/ Computer Science and Allied branches will be eligible for direct admission to the Second Year of B.Sc.(I.T.). However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body, Minimum Marks required 45% aggregate for open category candidates and 40% aggregate for reserved category candidates.

O.5053 :- a. No common entrance test will be conducted.

Admission will be on merit, based on order of preference as follows :

- 1. Marks in Mathematics and Statistics at H.S.C. or equivalent.**
- 2. Aggregate Marks at H.S.C. (Std. XII) or equivalent.**
- 3. Aggregate Marks at S.S.C. (Std. X)**

**Eligibility Criteria for Master of Science (Information
Technology) Part – I Course**

Admission criteria for M.Sc.(I.T.) Part – I (Seats available : 20)

All the admissions will be on merit (i.e. percentage of aggregate marks secured for the qualifying examination). The candidate must have passed B.Sc. degree in Mathematics / Physics / Statistics / Life Science / Medicine / Computer Science / Information Technology / B.Tech. / B.E. / B.C.A. / B.C.S. with minimum 50% marks from University of Mumbai or from any other recognized University.

O.6007 : The examination by papers and practical (where Practicals are prescribed) for the degree of Master of Science will be held in four Semesters, and may be taken as the Scheme as under : In the branches other than Mathematics, there shall be in each practical or group of Practicals having one head of passing in each Semester and Internal Assessment for 40 percent of the full marks assigned to the paper/practical/group of practicals, and a corresponding University Examination for the remaining 60 percent of marks to be held at the end of each Semester.

O.6009 : Learner entering the M.Sc. Degree Programme will have to appear in the courses prescribed for each Semester in which they receive instructions. The Courses comprising Semester I to IV shall be as specified by the relevant Regulations. A learner shall be permitted to appear at the end of the Semester for the examination for those courses in which he has received instruction during that Semester or during any previous Semesters. (As the case may be)

O.6010 : A learner for a given Master Programme shall be allowed to keep terms as under :

- i. For Semester II irrespective of number of heads of failure in the Semester I.**

- ii. For Semester III if he/she passes each of the Semester I and Semester II or if he/she earns at least 36 credits (or 75%) of the total credits in Semester I and II taken together.
- iii. After attending Semester III he/she is allowed to go to Semester IV.
- iv. For Semester IV irrespective of number of heads of failure in Semester III, However, the learner shall pass each course of Semester I and Semester II in order to appear for Semester IV examination.
- v. A learner will have to earn a minimum of 96 credits to pass the M.Sc. degree.
- vi. Those who fail in any course in any Semester will have to clear the same in the examination conducted in the corresponding odd or even Semester.

R.8484 : Every learner appearing for the M.Sc. examination by papers and practicals in any of the branches shall maintain regular record of his practical work wherever prescribed, which shall be duly certified by his guide and/or co-guides as may be prescribed from time to time.

R.8487 : A credit based grading system with seven point scale is to be followed for final evaluation of internal and external assessment. The standard for passing and award of grade/s shall be the same for the M.A./M.Sc. examination, viz. to pass each course in the Semester examination, a candidate shall be required to obtain 40 per cent of the total marks obtainable in each course at the internal as well as external assessment separately.

•R.8488 : A learner who fails in the internal assessment at the Semester end Examination under this scheme will be permitted, at his option, to do a fresh

internal work for course or courses subsequent to his failure at the examination concerned for the purpose of improving his marks for the internal assessment. A learner, who does the fresh internal work in accordance with the above provision, shall not be entitled to claim marks obtained by him for his previous internal assessment.