



SHRI VILE PARLE KELAVANI MANDAL's
USHA PRAVIN GANDHI COLLEGE OF ARTS, SCIENCE & COMMERCE
Bhakti Vedanta Swami Marg, North-South Road No. 1
Juhu Scheme, Vile Parle (West), Mumbai 400 056.
NAAC Accredited "A" Grade
Email : info@upgcm.ac.in Website: www.upgcm.ac.in



Dt: 31st May, 2018

ADMISSION NOTICE - II (2018 - 2019)
FIRST YEAR B.M.S. / B.M.M. / B.Sc.(I.T.) & B.A (FTNMP)
SCHEDULE OF ADMISSION PROCESS

(As per Circular No. Aff. / Recog.I / Admission (2018-19) / 09 of 2018 dated 30th May, 2018)

1. **SUBMISSION OF PRE-ADMISSION ONLINE ENROLMENT FORM.**
University of Mumbai on-line application link will be available on 01st June, 2018 on mum.digitaluniversity.ac
2. **SUBMISSION OF UPG COLLEGE ONLINE FORM.**
 - A. Click on the UPG College Website. www.upgcm.ac.in. Please create a **new Login Id for UPG College** for First year admission process. Through this login id, you can apply for multiple courses & categories within UPG College.
 - B. Application will be considered for merit list only after submission of **On-line payment of Rs. 100 + Rs. 18 G.S.T. + Applicable Bank Charges** within prescribed date & time. Those applicants who are making on-line payment are not required to submit any documents related to admission to college. **All applicants are required to submit necessary documents only if their name appears in the merit list as per schedule mentioned in Admission Notice - I.**
3. **Verification OF Application FORM**
 - A. Applicants whose name appeared in the merit list are required to fill up admission form Part - II, by using the same Login Id created for UPG College before coming for Document verification as per schedule of admission Notice I.
 - B. Applicants have to come with hard copy of completed online application form along with the **relevant necessary documents** for verification process. Only verified applicants will be eligible to pay the fees via Demand Draft or bankers cheque as per schedule mentioned in admission Notice I.. Please note fees will not be accepted for ineligible applications.
4. **Name on Merit List does not ensure admission. Any discrepancy found in the required documents and/ or information supplied by the candidate automatically cancels the name from the merit list. Further, the candidate will not be considered for admission in subsequent lists.**
5. **Foreign National / NRI / PIO** applicants should apply through **Single Window System** of University of Mumbai as per the circular available on University website (www.mu.ac.in). These students are not eligible to apply under any other category. Also the same students should apply on UPG college website under NRI Category. Admission for NRI Students is conditional to Mumbai University Approval & enrolment process. UPG College reserves the right to admit selected NRI students as per merit.

Contd.. 2

6. **Diploma / IB applications applying for ;**

- A. **BMS** course -the applicant should apply **under Diploma / IB category in open category only.**
- B. For **BMM, B.A (FTNMP) & B.Sc.(I.T.)** courses - the applicant should apply subject wise in Arts, Commerce & Science streams in Open category And / Or Gujarati / Physically Handicapped/ Sports categories whichever eligible.

7. Jammu & Kashmir Students need to apply on UPG College website as well as they have to procure a letter from concerned Government authority during the admission process.

8. **List of documents required to be submitted at the time of admission :**

A. **Mumbai University Course-wise Pre-enrolment form for UPG College - Submission copy for the respective course.**

B. **Duly filled hard copy of Part - I (Pre-application) on-line form.**

C. **Duly filled hard copy of Part - II (Post-application) on-line form** which is available on the college website - click on check status and then click on the Post-application form. (only if your name appears in the merit list)

D. **Other required documents for all categories:**

I) **Maharashtra Board Students**

- i. Original and two self-attested copies of HSC.
- ii. Original and two self-attested copies of HSC College Leaving Certificate.

II) **Other than Maharashtra Board Students**

- i. For applicants other than Maharashtra Board and Foreign board (**except CBSE**), Original and two self-attested copies of the Verified Letter / Stamped Marksheet.
- ii. Migration, Passing Certificate, Transfer Certificate.

III) **International Board (IB) / Cambridge Board**

- i. Foreign board students have to submit Original and two self-attested copies of the Verified Letter / Stamped Marksheet from their Board.
- ii. Migration, Passing Certificate, Transfer Certificate from their respective Board.
- iii. And Prima Facie Eligibility from University of Mumbai.

IV) **Common documents for all students**

- i. One self-attested copy of SSC / Equivalent Marksheet.
- ii. Gap Certificate (if applicable).
- iii. Two recent photographs.
- iv. One self-attested copy of Aadhar Card
- v. Proof of residence - Photocopy of ration card / telephone bill / electricity bill.
- vi. Caste Certificate mandatory of S.C./S.T./D.T./N.T./O.B.C. candidate (wherever applicable).

E. **If applied in Minority Category - Linguistic Gujarati Minority.**

- 1. In addition to A, B, C & D mentioned above.
- 2. Gujarati Minority Proof (**ANY ONE** of following document)
 - i. Vasti Pathrak with the name of the applicant and family members.
 - ii. SSC Marksheet of the applicant showing Gujarati as language opted.

- iii. Certificate of caste on the letter head having registration no. of the society.
- iv. If mother is Gujarati her marriage certificate is the additional proof required.
- v. Affidavit stating that candidate belongs to Gujarati Speaking Community.

F. If applied for – Other Reservation Category:

- 1. In addition to A, B, C & D mentioned above.
- 2. Physically Handicap (Certificate from Government Hospital).
- 3. i) Ward of Central / State Govt. Employee's (transfer cases)
ii) Ward of Servicemen & Ex-Servicemen Employees (Relevant documents required).
iii) Ward of Freedom Fighter (Relevant documents required).
iv) Widow / Divorce female student. (Relevant documents required).
- 4. Sports & Cultural Category – Certificate of Participation in State / National / International level of **last two preceding years only are applicable.**

G. For Diploma / IB or Cambridge Board Applicants

IB Diploma students has to secure a minimum of 24 credits and has passed a minimum of 3 subjects at the Higher Level (HL) and 3 subjects at Standard Level (SL) to be eligible for admission .

Cambridge Board students' eligibility for admission is as follows:

Arts and Commerce : 2/3 Advance Level Subjects (A Level)

Science Courses : 2/3 Advance Level Subjects (A Level) From Science Group

In addition to above it is necessary to have minimum 5 Subjects including English in GCE/IGCSE/GCSE/Ordinary (O Level) examination.

- a. In addition to A, B, C & D mentioned above.
 - b. **Prima facie eligibility** issued by University of Mumbai for the course.
- H.** Admission will be confirmed if the applicant fulfills all the eligibility criteria requirements as prescribed by Mumbai University. The student will be informed about the requirement by the college office, as and when received from Mumbai University. The student is required to submit all relevant information / documents as prescribed by College or Mumbai University within the stipulated time period. Failing which admission can be considered null & void.
- I.** Admission to the First Year Courses is strictly based on the merit of the marks of the applicants. Once the name of the applicant appears in the merit list, the applicant will have to confirm the admission by paying the stipulated fees **within the time frame prescribed**, failing which the applicant will lose his/her chance of admission.
- J.** No student from the earlier merit list will be admitted after the stipulated time period and/or display of the subsequent merit list.
- K. Payment of Fees:**
- Demand Draft / Pay Order in the name of **“Usha Pravin Gandhi College of Arts, Science and Commerce.”** as per fees prescribed.



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18th June, 2018

ADMISSION NOTICE (2018 - 2019)

Fees for First year Admission

Course	HSC from Maharashtra Board Only	HSC / Equivalent other than Maharashtra Board Only (Amount including Provisional Eligibility Fee + Document Verification Fee)	Foreign / PIO/ NRI students Only (Amount including Provisional Eligibility Fee + Document Verification Fee)
B.M.S.	17,390/-	18,110/-	86,950/-
B.M.M.	17,390/-	18,110/-	86,950/-
B.Sc.(I.T.)	24,196/-	24,916/-	1,20,980/-
B.A. (FTNP)	61,790/-	62,510/-	3,08,950

Note: Fees revised as per University Circular No. CONCOL/FEE/292 of 2008 dt. 07/07/2008.
Foreign student fees as per University Circular No. Aff./Recog.I/232 of 2011

The fees are subject to change and as per the notification received from the concerned authorities, balance amount of fee, if any, will be collected as and when applicable.

1. Required documents as per admission notice - II dated 31st May, 2018.
2. Fee to be paid by Demand Draft in favour of "Usha Pravin Gandhi College of Arts, Science and Commerce"
3. At the time of admission one of the parent along with the student is compulsory. They are required to bring passport size photograph of both the parents. They are required to stick photograph at the end of Post Admission Form i.e. Part - II.
4. Breakage, if any, will be charged in the Second Term.
5. Fees for S.C./S.T./O.B.C./S.B.C./N.T. will be as per Government rules.

Dr. A. Kapoor
Principal.